

## WEMMA AGM – 13 July 2022 at 18:30 - 19:00

### Apologies :

Richard Ball, Secretary  
Martin Lamb, (Webmaster)  
Majid Kalantary

### Attendees :

Mark Simmons (Chair), Jenny Goodall (Treasurer), Chris Dighton (Committee), Eluned Lewis (young persons' rep), Clive Dale, Tony Fry (guest)

### Agreement of previous minutes :

- i There was no objection to the previous minutes.
- ii Motion raised regarding uploading AGM minutes to the WEMMA website. Motion carried unanimously.

### Action (Webmaster) : Upload WEMMA minutes to WEMMA website - [Done.]

### Treasurer's report :

- i Treasurer presented the WEMMA finances (balance sheet was provided ahead of AGM to Committee/ WEMMA) aligned with the UK tax year March 2021 to March 2022.
- ii WEMMA is currently running a healthy surplus; partly through very few outgoings this past year but also due to applying for (and being awarded) a relatively bold grant from the IOM3. The grant is paid in two instalments, in Jan 2022 and Jul 2022 (due).
- iii The WEMMA still has two accounts with HSBC. One is a 'savings account' which now earns very little interest and has no means of paying out easily (no cheque book). The second is a current account which now incurs costs (monthly £ 5 and cheques out at £ 0.40 per cheque). The Treasurer will continue to pursue the option of consolidating our finances and may investigate other providers, particularly since one of our accounts now incurs a fee.

### **Action (Treasurer) : Continue investigation into consolidation of the WEMMA bank accounts**

- iv The Treasurer proposed an update the WEMMA bank account signatories (currently signatories on the mandate include Jenny Goodall, Jerome Way, Martin Lamb and Richard Ball). Proposed change; removal of Jerome Way add Mark Simmons (Current Chair). Motion carried unanimously

### **Action (Treasurer) : update signatories of bank accounts using online forms from hsbcc / these minutes as evidence**

- v Question raised in relation to whether the balance sheet should contain all the detail. Both treasurer and chair explained that this is not the purpose of balance sheet, which should only indicate the current gross incomings and outgoings with the detail contained within a ledger of the accounts.

### **Chair's report :**

- i Opened by thanking Chris Hutson for arranging and hosting our Zoom meetings for us. These were significant in allowing us to continue our meetings despite the pandemic. Unfortunately this capability was unable to continue, but Chris Dighton picked up the baton and arranged for us to continue our online meetings via Microsoft Teams. Moving forward, the chair would like to continue the virtual option since this allows us access to speakers from further afield and it prevents unnecessary travel for both our speakers and our attendees. The rationale for this was that it is doubly beneficial in that it reduces our all-important carbon footprint and gives us back some of our ever diminishing free-time. The chair would like, however, for us to also hold some in-person meetings in the next year where possible, and ideally for these to be of a hybrid style to allow us to reach those that cannot attend in person or still have post pandemic social anxiety.
- ii The chair then thanked Martin Lamb for maintaining the WEMMA website, managing our WEMMA mailbox and managing our event registrations. All this despite standing down from formal committee duties last year.
- iii Thanks were also extend to Jenny Goodall for keeping our finances in check as treasurer, Richard Ball for his duties as secretary and Eluned Lewis for facilitating our young members lecture competition.
- iv WEMMA had a successful year as far as our schedule is concerned with seven virtual lectures (including tonight's) taking place, and one delayed due to COVID and IT connectivity issues. Our lectures have been very diverse in nature ranging from an informal introduction to your committee, through synthetic biology, life cycle assessment, REACH legislation, forensic textile science, conservation of an historic ship, and material investigative techniques tonight. It is hoped that the previously postponed lecture will be held later in the month but if not we will endeavour to run it next season (post meeting note, this was not run but will hopefully be picked up following the summer recess). On the point of next year's itinerary, we have already secured a few lectures for next season, but I would welcome more suggestions that reflect the interests of the group.
- v We also had a great young members lecture competition this year with Angus Siberry winning both our WEMMA heat and the regional heat, so well done to Angus.
- vi The chair raised a motion to propose a new committee post – that being for a publicity officer who would be responsible for promoting WEMMA via social media, advertising our events further afield and trying to resurrect our outreach within schools. Motion carried unanimously.
- vii Finally, the chair thanked the membership for their support over the past year and to reminded attendees of the summer visit to the Mary Rose on 24 Jul 2022.

### **Secretary's report :**

- i None

**Elections :**

- i The new post of publicity officer was elected. Chris Dighton was proposed by the chair and seconded by the vice chair. Chris was unanimously elected to the committee.
- ii The WEMMA Committee for 2022/2023 was re-elected unanimously.

Role	Elected
WEMMA Chair	Mark Simmons
WEMMA Secretary	Richard Ball
WEMMA Web master	Martin Lamb
WEMMA Treasurer	Jenny Goodall
WEMMA Deputy treasurer	Chris Hutson
WEMMA Young persons' rep	Eluned Lewis
WEMMA Publicity officer	Chris Dighton

**Any other business :**

- i Planning for future lectures/ next years events was discussed. This is to be developed further by the Committee ahead of the Sep deadline.

Thank you from Chair and AGM closed at 19:00.

Mark SIMMONS

8 Aug 2022

Proposed WEMMA Lecture/ Event plan for 2022/2023 season (1/2)

Date	Suggestion	Plan	Promoted (via social media / email / IOM3) ?	In person or virtual / online or both
Oct 2022	Lecture 1	Mark S / Committee to confirm date and details	Chris / committee	Online
Nov 2022	Lecture 2	Mark S / Committee to confirm date and details	Chris / committee	Online
Dec 2022 (early to avoid the crowds or do in Jan to save cost/ avoid the crowds)	Christmas Committee WEMMA meet up/ meal together	Committee to decide location / level of interest	List on website, suggest anyone is welcome- event partially put on to see if anyone new wants to join the committee	Hybrid Lecture/ in person Meal / get together (in Bristol ?)
Dec and/or Jan 2023	Lecture 4	Mark S to confirm	Chris / committee	online
Feb 2023	YPLC Local heat	Mark S to confirm	Chris / committee	online
Mar 2023	Lecture 5	Mark S to confirm	Chris / committee	online
[Interim Committee meeting online ?]	Event for [planning AGM]		List on WEMMA website	online

**Proposed WEMMA Lecture/ Event plan for 2022/2023 season (2/2)**

Date	Suggestion	Plan	Promoted (via social media/ email/ IOM3)?	In person or virtual/ online or both
Apr 2023	Lecture 6	Mark S to confirm	Chris / committee	online
May 2023	Lecture 7 ?	Mark S to confirm	Chris / committee	online
Jun 2023	AGM online (including planning for 2023/2024 WEMMA year)	WEMMA Sec. / Committee to establish what day / time is best for max attendees (using doodle poll ?)	Chris / committee	online
Jul / summer 2023	WEMMA visit to Aerospace Bristol, potentially including a buffet / meal / room booking		Chris / committee	In person